

# EPHRAIM MOGALE LOCAL MUNICIPALITY

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EXTRACTS FROM THE MINUTES OF THE 5<sup>TH</sup> SPECIAL COUNCIL MEETING OF  
EPHRAIM MOGALE LOCAL MUNICIPALITY HELD ON MONDAY THE 25<sup>TH</sup> JANUARY  
2016

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FILE/S: 9/1/2/4

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SC5/04/2016 MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT  
REPORT

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## RESOLVED

1. That the mid-year budget and performance assessment report presented be Noted.
2. That the 2015/2016 Annual Budget be adjusted during February 2016 after Investigating all individual line item by Budget Steering Committee.
3. That the mid-year budget and performance assessment report be submitted to National and Provincial Treasury after it is tabled to Council on the 25<sup>th</sup> January 2016.
4. That the mid-year budget and performance assessment report be placed on the Municipal website after it is tabled to Council.
5. That the Acting Municipal Manager to implement the decision accordingly.

  
P. Ranoto  
ACTING SPEAKER

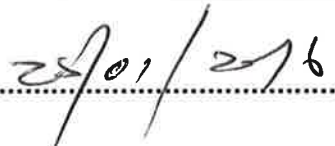
25 JANUARY 2016

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FINALISATION BY:

Referred to PEB .....by Municipal Manager

  
M.J. Lekola  
Acting Municipal Manager.

  
25/01/2016

### **PURPOSE**

To table the performance report for Mid-term performance report for 2015/16 which ended on the 31<sup>st</sup> of December 2015 for consideration by Executive committee

### **BACKGROUND**

In terms of section 40 and 41 of Local Government Municipal System Act 32 of 2000 each municipal council must establish mechanism to monitor and review its performance management system.

The system applied by the municipality in compliance with subsection (1) (c) must be devised in such a way that it may serve as an early warning indicator of under-performance

### **RECOMMENDATION OF THE EXECUTIVE COMMITTEE**

1. That the circulated report be noted
2. That Executive Committee approves the circulated report for the first quarter for the period ending December 2015

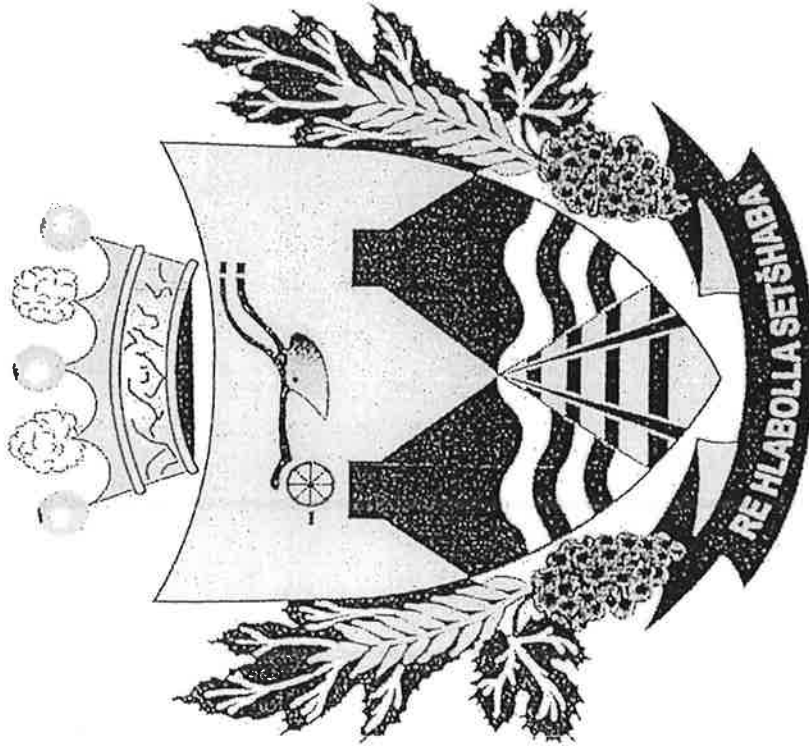
### **RECOMMEND TO RESOLVE**

1. That the circulated report be noted
2. That the council approves the circulated report for the first quarter for the period ending December 2015

# Ephraim Mogale Local Municipality

## Mid-Term Performance Report

### 2015/2016



Ephraim Mogale Local Municipality: Mid-Term Performance Report 2015/16



## 1.1 EXECUTIVE SUMMARY -MID-TERM PERFORMANCE REPORT 2015/2016

KPA	Number of KPIs	Achieved	Not Achieved	% Achieved
KPA 1: Spatial Rationale	06	02	04	33%
KPA 2: Basic Service Delivery Civil services Electrical PMU Community Services	43	19	24	44%
KPA3: Local Economic Development	04	02	02	50%
KPA 4: Municipal Transformation and Institutional Development	30	21	09	70%
KPA 5: Financial Viability	08	05	03	63%
KPA 6: Good governance and public participation	18	11	07	61%
<b>TOTAL</b>	<b>109</b>	<b>60</b>	<b>49</b>	<b>55%</b>



## 1.2 SPATIAL RATIONALE

Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no.	Evidence
Planning & Eco DEV	Compliance with Town Planning Scheme regulations	To process land uses applications received.	Number of applications processed for approval within 60 working days	20 approved within time frame	All received applications	4 Planning application received for marble hall town and 20 queries (10 queries have been dealt with)	Achieved	None	None	R0.00	Proof of approval within 60 days. Submissions register. EXCO agenda.
	Implementation of Town Planning By-Laws	To ensure alignment to the Spatial Planning Land Use Management Act	Number of EMLM Town Planning By-Laws developed and gazetted	0	1	0	Target set for 3 <sup>rd</sup> quarter	None	None	R100 000.00	Council Resolution, agenda and proof Gazette.
	Compliance with National	To ensure approval of	Number of building plans	50 approved	All received	15 Applications received	Achieved	None	None	R0.00	Building plans register.

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**Ephraim Mogale Local Municipality: Mid-Term Performance Report 2015/16**



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	Building Regulations	building plans	meeting the requirements approved within 5 working days	building plans within approved timeframe	and approved						Approved building plans
	Appropriate land use and integrated development	To ensure workshops held with Magoši	Number of SPLUMA workshops to held with Magoši	2 workshops with Magoši	4	2	Not achieved	Tribal authorities have not yet acknowledged the new Act	To schedule workshops in February 2016	R0,00	Attendance registers and reports
	Review and implementation of Spatial Development Framework in terms of Spluma Act	To review Spatial Development Framework and Implementation in terms of the SPLUMA Act	Number of Revised EPMLM Spatial Development Framework	0	1	1	Not achieved	Still Waiting for Adverts to be placed on February 2016	Specification for adverts have been developed and Adverts to be placed on February 2016	R180 000.00	Council Resolution and agenda



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	Review and implementation of Town Planning Scheme in terms of Spuma Act	To review Town Planning Scheme and Implementation in terms of the SPLUMA Act	Number of Revised EPMLM Town Planning Scheme	0	1	1	Not achieved	Still Waiting for Adverts to be placed on February 2016	Specification for adverts have been developed and Adverts to be placed on February 2016	R100 000.00	Council Resolution and agenda
	Procurement of Geographic Information System	To ensure alignment of property details and Geographic Information are unified within the municipality	Number of GIS system purchased	0	1	1	Not achieved	Still Waiting for Adverts to be placed on February 2016	Specification for adverts have been developed and Adverts to be placed on February 2016	R500 000.00 (from MSIG Budget)	Council Resolution and agenda
<b>1.3 BASIC SERVICE DELIVERY</b>											
Infrastructure	Grading of Roads	To provide safe and appropriate road networks in	Number of Km of roads to be graded	1200km	1200km of gravel roads graded	550km	(Achieved) 826.29 km	None	None	650/235170 R1 730 175.47 EXP:R31 691.00	Inspection report



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no.	Evidence
	Repairing of base and surface patches	the municipal areas To provide safe and appropriate road networks in the municipal areas	Number of m <sup>2</sup> of base and surface patches repaired	990m <sup>2</sup>	1000 m <sup>2</sup> of base and surface patches repaired	500 m <sup>2</sup>	(Achieved) 905.03 m <sup>2</sup>	None	None		Inspection report
	Cleaning of storm-water structures (Channels and drains)	To provide safe and appropriate storm water networks in the municipal areas	Number of Km of storm-water drainage structures cleaned	40km	45km of storm water pipes cleaned	22 km	(Achieved) 28,299km	None	None		Inspection report
	Road Marking	To provide safe and appropriate road in the municipal areas	Number of Km of tarred roads marked	118km	122 km of roads to be marked	40km	(Not Achieved) 30.379km	The progress is slow mainly due to shortage of roads painting material	To re -advertised as soon as possible.		Inspection report
	Plant and Equipment	To Purchase 2 dumper trucks	Number of Dumper trucks purchased	0	2 Dumper trucks purchased	Delivery of Dumper truck (2)	(Not Achieved) All bidders not responsive to be re-advertised	None responsive of bidders to be re-advertised	To re -advertised as soon as possible.	650/305000 R650 000.00 R0.00	Invoice and 2 Dumper truck





Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	Plant and Equipment	To Purchase 2 Concrete Saw Cutter machines	Number of Saw Cutter Machines purchased	0	2 Saw Cutter Machines purchased	Delivery of Saw cutter machine	(Not Achieved) All bidders not responsive to be re-advertised	None responsive of bidders tender to be re-advertised	To re-advertised as soon as possible.	650/305000 R120 000.00 R0.00	Invoice and 2 Saw Cutter Machines
	Plant and Equipment	To Purchase 2 Bomag roller	Number of Bomag roller purchased	0	2 Bomag roller purchased	Delivery of Bomag roller	(Not Achieved) All bidders not responsive to be re-advertised	None responsive of bidders tender to be re-advertised	To re-advertised as soon as possible.	650/305000 R500 000.00 R0.00	Invoice and 2 Bomag roller
	Plant and Equipment	To Purchase 2 mobile toilets	Number of mobile toilets purchased	0	2 mobile toilets purchased	procurement and appointment	(Not Achieved) All bidders not responsive to be re-advertised	None responsive of bidders tender to be re-advertised	To re-advertised as soon as possible.	650/305000 R240 000.900 R0.00	Invoice and 2 Mobile toilets
	Roads Master plan	To review and assess the Road Master plan	Number of Roads Master plan	1	1 Roads Master plan document reviewed and assessed	Roads Master plan Assessment and reviewing	(Not Achieved) All bidders not responsive to be re-advertised	None responsive of bidders tender to be re-advertised	To re-advertised as soon as possible.	650/305077 R1 000 000.00 R0.00	Reviewed Roads Master plan
	EPWP	To create jobs and poverty alleviation	Number of full time equivalent EPWP jobs created	71	75	45	(Achieved) 48.58	Late appointment of general workers for EPWP grant funded projects	General workers to be appointed as soon as possible to improve expenditure of the grant	648/70112 R1 157 000.00 EXP: R 437 757.00 which is 37.8%	ID copies and Monthly reports

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**Ephraim Mogale Local Municipality: Mid-Term Performance Report 2015/16**



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	Reconstruction of M1 Junctions	To reconstruct M1 KFC and Groblersdal/Siyabuswa Junctions	Number of Junctions Reconstructed	0	2 Junctions Reconstructed	Documentation; advertisement and appointment of the contractor	(Not Achieved) Appointed Consultant only.	Finalisation of procurement process.	Expedite procurement process.	650/305 R5 000 000	Completion Certificate
	Matilu-Upgrading of Roads and Storm water	To upgrade roads and Storm water in Matilu	Number of Km of roads constructed	0	1.11km of roads constructed	Priming, Surfacing, road marking of 1.11km	(Achieved) Project Complete. Contractor busy with Snag list.	Poor performance of service provider.	Contractor to deploy more resources.	650/305/41 R5 000 000	Completion certificate
	Puleng-Upgrading of roads and Storm water	To upgrade roads and Stormwater in Puleng	Number of Km of roads constructed	0	1.08km of roads constructed	Priming, Surfacing, road marking of 1.08km	(Achieved) Project Complete.	None.	None	650/305/41 R5 000 000	Completion certificate
	Elandskraal-Upgrading of roads and Stormwater	To upgrade Elandskraal internal streets	Number of Km of roads to be Upgraded	0	2.2km of roads constructed	Construction Road bed, base layers 2.2km	(Achieved) Project Complete	None	None	650/305/37 R4 000 000	Completion certificate
	Planning and Design of Letebejane & Ditholong internal road	To plan and design Letebejane & Ditholong internal road	Relocation of Eskom power line.	0	1 Relocation of 1.5 km Eskom Power Line	Relocation of 1.5 km power line	(Not Achieved) Received Quotation from Eskom.	Finalisation of Procurement process.	Expedite the procurement process.	650/305/31 R1 500 000	Relocated power line



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	Mahlalactwane Upgrading of roads and Stormwater	To upgrade Mahlalactwane internal streets	Number of Km of roads to be Upgraded	0	1,0km of road Constructed	Construction Road bed, base layers 1km	(Achieved) Construction of Base and kerbing. 50%	Interruptions by Community leaders.	Engage community leaders with the councillor.	650/305 R8 805 000	Completion Certificate
	Moganyaka Upgrading of road and Stormwater	To upgrade Moganyaka internal road	Number of Km of roads to be upgraded	3,5km	1km of Moganyaka road constructed	Construction Road bed, base layer 1km	(Not Achieved) Construction. Busy with earthworks. 18%	Slow progress on site.	Contractor to speed up progress.	650/305/29 R8 500 000	Completion certificate
	Dichoeng Upgrading of roads and Stormwater	To upgrade Dichoeng internal streets	Number of Km of roads to be Upgraded	0	1,0km of roads constructed	Construction Road bed, base layer 1km	(Achieved) Construction of Base layer for 0,85km. 65%	None.	None	650/305 R7 000 000	Completion Certificate
	Marble Hall Ext 6 Stormwater	To upgrade Marble Hall Ext.6 Stormwater	Km of Stormwater to be upgraded.	0	2,8km of Storm water Structures Constructed	Documentation ; advert and appointment of the contractor	(Not Achieved) Appointed Consultant only.	Slow procurement process.	Enhance procurement process.	650/305 R7 000 000	Completion Certificate
	SUBSTATION UPGRADE (1 730 000)	To upgrade substations	Number of substations panels of circuit	3	8 panels upgraded(circuit breakers)	BEC, BAC, Appointment	(Achieved) Appointment. Construction starts in Jan 2016.	None	None	R2 530 000 260/235110 Spent R166 402.42	Completion certificate. Units on site.



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	TRANSFORMER MAINTENANCE & OIL TESTING (400 000)	To test and maintain transformers	breakers upgraded Number of transformers to be maintained	0	48 transformers tested	SCM Process	(Not Achieved) Waiting for BEC	SCM process too slow	Speed up SCM process	Pending R19 800.00	✓ Inspection report. ✓ Oil test. Appointment letter. Final oil test results
	RING MAIN UNIT MAINTENANCE (R200 000)	To maintain Ring Main Units	Number of Ring Main Units Serviced	0	10 RMU's serviced	Appointment of the Service Provider	(Not Achieved) Done Specification only.	No funding	Source funding	R1 500 000 260/235/81 Spent R0.00	Appointment letter. Completion certificate.
	REPLACE TRANSFORMER (R300 000)	To replace faulty transformer.	Number of Transformers replaced	0	1 transformer replaced	Appointment of the Service Provider	(Not Achieved) Done Specification only. Specification submitted	No funding	Utilise saving from substation project		Delivery note. Completion certificate. New unit on site.
	RING MAIN UNIT UPGRADE (R300 000)	To upgrade Ring Main Unit to SFG	Number of RMU's upgraded to SFG	0	1 RMU upgraded	Manufacturer	(Not Achieved) Done Specification only.	No funding	Source funding		Delivery note. Completion certificate. New Ring Main Unit on site.
	LINK 11KV IN EXT 5 AND EXT 6 (R260 000)	To connect 11KV network in Ext 6 with 11KV network in Ext 5	Meters of Cable and RMU installed & connected.	0	1 RMU and Cable installed and connected	Appointment of the Service Provider	(Not Achieved) Done Specification only.	No funding	Source funding		Delivery note. New RMU and Cable on site



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
e	PUBLIC LIGHTING Inspection and maintenance of Streetlights	To maintain public lighting for public safety	Percentage of street lights to be maintained	586	% of streetlights inspected and faulty units repaired	100%	(Achieved) 100% Faulty 85 Repaired 85	Aerial platform (Cherry Picker) not licensed. Aerial platform not tested. All material not in stores. Vacancies. Bad weather	Renew license in time. Test platform immediately. Request stores to purchase all items. Fill vacancies	R366 802.40 260/235150 Spent R88 623.40 Pending R26 420.00	✓ Inspection/rep air reports. ✓ Monthly reports.
	PUBLIC LIGHTING MAINTENANCE- Mast lights	To maintain the existing 63 mast lights	Percentage of high mast light to be maintained within 90 days.	168	All mast light fittings inspected and faulty units repaired.	100%	(Achieved) 100% Faulty 106 Repaired 106	All material not in stores. Vacancies. ESKOM supply problems. Bad weather.	Request stores to purchase all items. Fill vacancies.	✓ Inspection/rep air reports. ✓ Monthly reports.	
	PURCHASE MOBILE TOILET TRAILER	To purchase a mobile toilet on a trailer	Number of toilet trailers to be purchased	0	1	Appointment of the Service Provider	(Achieved) Appointment	None	None	R100 000 260/305000	✓ Appointment letter. Delivery note. Vehicle registration. New vehicle on site.
	PURCHASE OF A LIGHT DELIVERY VEHICLE WITH CANOPY	To purchase a light delivery vehicle.	Number of LDV's with canopy to be purchased	0	1	Appointment of the Service Provider	(Achieved) Completed	None	None	R350 000 260/305068 Spent R0.00 Pending R305 706.00	✓ Appointment letter. ✓ Delivery note. ✓ Vehicle registration. ✓ New vehicle on site.



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	CONNECTION OF MOHLALATWAN E-HIGH MAST LIGHTS	To connect mast lights to ESKOM supply	Number of high mast lights connected to ESKOM supply.	0	Connect 6 scissor mast lights to ESKOM supply	0	Target set for the 4 <sup>th</sup> quarter	ESKOM provided 5 quotations but incorrect supply size and documentation. ESKOM supply cost very high	Request ESKOM to provide 6 quotations with 16kVA connection size in the correct name. Source additional funding.	R300 000 260/305086  Spent R0.00	Certificate of compliance
	CONNECTION OF MBUZINI/MORA RELA HIGH MAST	To connect mast lights to ESKOM supply	Number of high mast lights connected to ESKOM supply.	0	Connect 6 scissor mast lights to ESKOM supply.	0	Target set for the 4 <sup>th</sup> quarter	ESKOM supply cost very high	Source additional funding.	R300 000 260/305097  Spent R0.00	Certificate of compliance
	CONNECTION OF MOHLALOTSI HIGH MAST	To connect mast lights to ESKOM supply	Number of high mast lights connected to ESKOM supply.	0	Connect 4 scissor mast lights to ESKOM supply	0	Target set for the 4 <sup>th</sup> quarter	ESKOM provided 4 quotations but incorrect supply size, tariff and documentation. ESKOM supply cost very high	Request ESKOM to provide 4 quotations with 16kVA connection size in the correct name. Source additional funding.	R250 000 Revised R470 000 260/305070  Spent R0.00	Certificate of compliance.
	CONNECTION OF DICHOEUNG HIGH MAST	To connect mast lights to ESKOM supply	Number of high mast lights connected to ESKOM supply.	0	Connect 5 scissor mast lights to ESKOM supply.	0	Achieved though Target set for the 4 <sup>th</sup> quarter	ESKOM installed 1 supply too close to the mast. ESKOM slow to energize.	Request ESKOM to energize supplies. Request ESKOM to move supply point.	R250 000 Revised R30 000 260/305020  Spent R24 717.06	✓ Certificate of compliance.



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
Com Services	CONNECTION OF TSHIKANDSI HIGH MAST	To connect mast lights to ESKOM supply	Number of high mast lights connected to ESKOM supply.	0	Connect 6 scissor mast lights to ESKOM supply.	0	Achieved (6 Completed and energized) though fourth quarter target	None	None	R300 000 260/305113 Spent R26 887,36	✓ Certificate of compliance.
	Parks and open space management	To maintain open spaces by cleaning and cutting of grass	Number of parks to be cleaned and maintained	12	37	74	Not achieved.	Parks remained clean and was not due to be cut. Low rainfall and growth of grass limited due to very high temperatures and drought	Rainfall already higher and normal cutting will take place	R39 492,61 425/260030	Program and signed monthly reports
			Number of open space to be cleaned and maintained	4	24	24	Not achieved.	Entrances Remained clean and was not due to be cut	Normal cutting will take place in 3 <sup>rd</sup> Quarter.	R 134 272,79 425/260810	



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
Parks Equipment Management	To purchase relevant machinery and equipment	Number of Tractor purchased	0	1X Tractor	-	Not achieved	Tenders not responsive from bidders during last quarter	Re-advert in January 2016. Speed up Re-advertisement for procurement	R 586 339.20 425/305070	Proof of minutes of SCM meetings, Advertisement and invoices	
		Bush cutters machinery to be purchased	10	10 x bush cutters	10 x bush cutters	Achieved	none	none	Expenditure R 65 000		
	Greening of Municipal area	To beautify and green the municipal area	Number of indigenous trees purchased	800	600	300	Not achieved hence Service Provider was appointed on 22 December 2015 for 600 trees	Late appointment - 22 December 2015. Project will lapse into 3 <sup>rd</sup> quarter	Wait for delivery and distribution will start	R 180 000 425/305071	Delivery invoices. Signed distribution lists
Parks Management	To develop the landscaping master plan and to implement Phase I of the plan	Number of landscaping master plans developed and approved by Council	0	landscaping Master Plan and Phase I implementation	-	Not achieved	No responsive tender. BAC recommended revised specification.	Technical, Planning and Community to finalise reviewed Specification second week in January 2106. Re-advertisement to be done	Vote 425/305071 R 820 000	Plan Phase I signed off	





Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	Cemetery Service	To provide safe, appropriate and accessible burial space/cemetery	Number of cemeteries fenced	7 cemeteries fenced Mamphog Moeding Tsimanyane Mmotwaneng Disanyane Selebaneng Ga Masha Malebitsa Rathoke Mokwaneng	seven (7) cemeteries to be fenced. Mogonyaka South Mamaneng Tsimanyane Mmotwaneng Selebaneng Ga Masha Malebitsa	SCM processes	Target set for 3 <sup>rd</sup> quarter	None	Wait for delivery of materials. Delay to Industries closed during year end	R 661440.00 425/260799	Appointment letter Invoice. EPWP Appointments. Handing over doc to community
	Fencing of new cemetery Marble Hall	Provide safe, appropriate and accessible burial space/cemetery space	Number of cemetery fenced in Marble Hall	0	1 (one) Concrete fencing project done 875m <sup>2</sup>	0	Target set for 3 <sup>rd</sup> quarter	None	Re-advert in January 2016. Speed up Re - advertisement for procurement	R750 000 425/305111	Handed over document
	Waste management	To provide an efficient and sustainable waste removal service	Number of villages where waste collection	Collection is done in the villages. Kerbside Marble Hall 2 x	10 villages: Marble hall Leeufontein Leeufontein RDP	10	Not achieved	Extension to other 5 villages. Existing collection fine at 5 villages.	Discuss with management on the extension to be done or not. Depend on revenue generation	R 1 006 545 360/260810	Program Signed Monthly report



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
			is done monthly.	week (104 trips) Leeuwfontein x1 week (52 trips) Elandskraal x1 week (52 trips) Leeufontein in RDP x1 week (52 trips) Communal bin Schoeman farm x1 week (Communal bin) (trip)	Elandskraal Schoeman Farms Regae Dichoening Matlala - Ramoshabo Manapyan Mokganyaka						
	Landfill site maintenance	To provide a safe, effective, and economical	Number of Rehabilitation plan for the landfill	1	1	SCM processes	Target set for 3 <sup>rd</sup> quarter	None	None	R 244 115 360/235221	Signed rehab internal audit



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	Landfill compliance annual external audit	disposal system To conduct annual external audit for compliance of the landfill site	site developed Number of external compliance audit conducted	1	1	0	Target set for 3 <sup>rd</sup> quarter	None	None	R 65 000 360/235220	Approved external Audit report
	HIV & AIDS Coordination	To minimize HIV/AIDS risk and lower prevalence.	Number of HIV/AIDS Awareness campaigns held	2	4	1	Achieved	Campaigns not properly planned per programme and dates.	Proper planned and documented programme	405/260153 R 25 978	Signed reports and attendance registers.
	Culture event (Diturupa)	To schedule LAC meetings To promote Arts and Culture to community	Number of Local Aids Council meetings held Number of cultural events held	0	4	1	Achieved	Meeting not well attended Attendance of LAC members	Involvement of stakeholders was raised by letter to all stakeholders Preparations for Diturupa event which was held on 2 Jan 2015 were done Pre planning for event earlier in year.	405/260151 R 50 944 335/260631 R 150 000	Schedule of meetings for the LAC Attendance registers Approved schedule of meetings



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	Sports, Recreation, Arts and Culture (mayors' cup)	To promote Sports among young people	Number of annual Sports events held	1	1	0	Target set for 3 <sup>rd</sup> quarter	None	None	335/260632 R 53 000	Approved tournament schedule
	Sports, Recreation, Arts and Culture (IMMSA)	To promote Sports among employees	Number of annual employee events held	1	1	0	Not applicable	None	None	335/260650 R 39 326	IMSSA report
	Extension of offices - Registration Authority	To provide office accommodation for officials	Number of offices to be built	5	4	0	Target set for 3 <sup>rd</sup> quarter	Memo was submitted. No feed-back on specifications and procedure	Follow up with Planning on Progress and speed up process.	220/305021 R800 000	Completion report (move to Infrastructure)
	Purchasing of vehicles	To provide vehicle for officials to enhance visible patrol	Number of municipal vehicles purchased	2	2	2	Not achieved	Not enough funds for vehicles left on vote after funds was used to repair VTS system	Request additional funding for vehicles during adjustment budget.	220/305000 R400 000	Purchased Vehicles
	Establishment of SAC Council	To establish SAC council for coordination of sports, arts and	Number of SAC council established	0	1	1	Not achieved	Information still outstanding but launch will take place in the 3 <sup>rd</sup> quarter	All information to be verified and database be finalized, SAC council to be	335/260476 R 99 852	Attendance registers



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-Term	Progress	Challenges	Remedial	Budget Vote no	Evidence
		cultural activities							formally launched		
	Arrive Alive Programmes	To promote road safety	Number of arrive alive programmes held	9	10	5	Achieved	None	None	275/260000 R 50 000	Number of fines issued Reports

#### 1.4 LOCAL ECONOMIC DEVELOPMENT

Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-Term	Progress	Challenges	Remedial	Budget Vote no	Evidence
Planning & Eco DEV	Economic Empowerment for SME's and Cooperatives	To provide economic support in all sectors of the economy in order to curb unemployment and related negative issues	Number of cooperatives supported with access to finance and training	10	12	6	Achieved. The cooperatives received training for Labour Relations and Entrepreneurship. The funding applications were submitted for youth cooperatives.	None	None	R230 000 760/260380	Reports Attendance Registers
	LED forum	To foster intergovernmental relations	Number of LED forums convened	1	4	0	Not Achieved.	The meeting was not successful due to festive	The continuous engagements with the key	00.00	Report and attendance register



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
		with regard to LED issues						season, important stakeholders could not confirm attendance.	stakeholders for most convenient times for the meetings.		
	LED Summit	To enhance the economic growth	Number of LED Summits held	1	1	0	Target set for 4 <sup>th</sup> Quarter	None	None	00,00	attendance register and LED Summit report
	Review of LED Strategy	To ensure economic growth in all sectors of the economy	Number of LED strategies reviewed	1	1	0	Not achieved. The Terms of Reference finalised and the project is at appointment stage	The untimely communication with the Dept. of Small Business to assist with the review.	To work closely with SCM for fast-tracking the appointment of the service provider.	760/260151 R300 000	Reviewed Strategy submitted to council for approval
	EPWP	To create job opportunities and poverty alleviation	Number of EPWP work opportunities created	382	400	150	Achieved	None	None	948/70112 R1 57 000	Employment contract and time sheets
	Develop database for Cooperatives	To ensure sufficient information for all cooperatives	Number of cooperatives database developed	0	1	0	Target set for 4 <sup>th</sup> Quarter	None	None	R0,00	Register of cooperatives
<b>1.5 MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT</b>											
Corp Services	Development of Job Descriptions.	To develop job descriptions	Number of Job Descriptions	40	220	70	Achieved (Other job descriptions)	TASK job description	Service provider appointed	R500 000,00	Signed job descriptions



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no.	Evidence
		for employees	ns developed,				being developed)	process slow by nature		510/260371 Expenditure: R0.00	
	Employment Equity	To ensure compliance to the plan in the municipality	Number of Reports on the implementation of Employee Equity Plan	4	4	2	Achieved (2 meetings and reports)	Committee meetings not forming a quorum	Revive the EE Committee	R50 000.00 Vote: 510/26812 Expenditure: R0.00	EE Quarterly report
	Employee Wellness Programs (EAP)	To promote employee wellness.	Number of Employee Wellness Programme held	2	4	1	Achieved (EAP Officer appointed and one EAP event held)	EAP Officer still new in the position	Induction and capacitating the EAP Officer	R350 000.00 510/260661: Expenditure R60 000.00	EAP Quarterly report Reports
	Occupation Health and Safety (OHS)	To ensure compliance with OHS legislations	Number of OHS programs	4	4	2	Achieved (Target for mid-year met)	None	None	R300 000.00 Vote no. 510/260721	OHS Report, committee agenda and



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
			implemented	0	4 Evacuation Exercise	0	Not achieved	Lack of resources	Acquisition of resources	Expenditure: R29 099.00	attendance register
					4 Drill exercises	0	Not Achieved	Cessation of work when involving all employees	To do exercises in alternation		Report on drill Exercises
				1	1 medical surveillance	2	2 medical surveillance	None	None		Report on Medical Surveillance
				1	1 Risk Assessment	2	2 risk assessment done	Non-implementation of recommendations	Make presentation on implications to management		Risk Assessment Report
			Number of meeting attended by Training Committee members	4	12	2	2 meetings held	Meetings not forming quorum	-Develop a Program for the year; -Issue agendas 7 days before meeting.	RD.00	Training Committee agenda. Minutes. Attendance Registers. Delivery register.
			Number of staff	46	56	36	36 Employees and 9	None	None	510/260720 R650 000.00	Training reports.





Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
			trained in line with WSP				councillors trained			Expenditure: R161 726.00	Registration documents
			Number of staff bursary awarded	13	15	0	Bursary award planned for 3 <sup>rd</sup> quarter	Most employees not applying for the bursary	Make awareness to all employees and encourage them to apply	510/306021 R300 000.00 Expenditure: R0.00	allocation memo
			Number of community bursary awarded	18	20	0	Bursary award planned for 3 <sup>rd</sup> quarter	Academic year and municipal financial year not the same	Note retrospective payments made	510/306020 R700 000.00 Expenditure: R0.00	Allocation memo
	Training and Development	To develop skills of staff, Councillors and community members	Number of community members trained	6	8	167	Achieved (Training of 167 community members continues)	Lack of budget	Provision of budget allocation	R0.00	Proof of payment, signed contracts and reports
			Number of career exhibition organized	0	1	0	Target set for the 3 <sup>rd</sup> quarter	None	None	R0.00	Career Exhibition Report



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
			Number of Councilors trained	12	16	9	Achieved	None	None	R200 000.00 Vote: 505/260720 Expenditure: Included in Vote 510/260720	Proof of payment, signed contracts and reports
	Local Labour Forum (LLF)	To ensure sound labour relations	Number of Local Labour Forum meetings held	12	12	2	Not Achieved (only two meetings held)	Meeting not forming quorum	Request SALGA to assist in review of LLF	00.00	Signed minutes Attendance registers
	Merit Awards	To reward best performing officials	Number of merit awards events held	0	1	1	Achieved (Awards granted to deserving employees and teams)	None	None	R100 000.00 Vote 510/260813 Expenditure: R65 732.00	Report of the events
	Record management	To safeguard records and related data for future reference	Number of mail received and processed	12	12	6	Achieved (6 reports developed)	None	None	R350 000.00 Vote 500/305053	Monthly report. Delivery and installation report



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
		i.r.o. NARSA Act.								<b>Spend:</b> R2243.00	
	Install steel shelving in the file storage centre	To ensure appropriate shelving that can minimize the risk of fire in the file storage centre.	Number of steel shelves installed.	0	1	0	Not achieved	Non-responsive tenders	Re-advertisement of the tender		
	Install fire detectors	To safeguard records against fire in identified offices.	Number of fire detectors installed	4	1	0	Targeted set for 3 <sup>rd</sup> quarter	None	None	R407 712.00 Vote 500/305000  Spent 00.00	Installation certificate.
	Electronic subscription	To enable prompt legislative reference and updates.	Number of paid annual legislative subscription.	1	1	0	Targeted set for 3 <sup>rd</sup> quarter	None	None	R83 000.00 Vote 500/260002 Spent 00.00	Payment voucher
	Customer care	To establish a functional Customer Care Service that	Number meeting on customer	- Policy -Service delivery Charter	1	1	Not achieved	Non availability of members	Adhere to the program	R10 000.00 Vote 500/260000  Spent	Quarterly reports.



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
		is aligned to Batho Pele Principles.	related matters							00.00	
	Purchase of Office Furniture	To ensure adequate office furniture for municipal officials.	Number of offices furnished	0	27	0	Not achieved	Non-responsive tenders	Re-advertisement of the tender	R700 000.00 Vote 500/305000  <b>Spent</b> 00.00	Delivery note
	End-user support.	To ensure that all ICT queries are handled and resolved.	Percentage of ICT queries handled and resolved	12	100%	100%	Achieved (100%)	None	None	R1 060 679.00  Vote  500/260430  <b>Spent:</b> R489138.59	Monthly Reports.
	ICT infrastructure maintenance	To ensure stable network.	Number of network maintenance conducted	12	12	6	Achieved (6 network maintenances conducted)	None	None		
	Disaster recovery and Business Continuity.	To ensure business continuity in the event of disaster.	Number of backups completed.	12	12	6	Achieved (6 backups report completed)	None	None		



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	Acquisition of ICT equipment.	To acquire reliable hardware for ICT	Number of acquired ICT equipment and accessories purchased	65 Desktop, 39 Laptops 16 Switches	4	1	Not achieved	Tender advertised	Evaluation and adjudication	R120 000.00 Vote 500/235131  Spent 00.00	Monthly reports
	Renewal of ICT Licenses	To ensure compliance with ICT legislations and protection of ICT systems from intrusion.	Number of Renewed ICT licenses	3	3	1	Target set for 3 quarter	None	None	R714 852.76  Vote 500/260000  Spent R17487.60	Licenses certificates
	Website update	To ensure that the website is updated monthly	Number of documents uploaded on the website.	12	12	8	Achieved (6 reports on the uploading of information on the websites developed)	None	None	R200 000.00 Vote 500/260000  Spent R60115.10	Monthly reports.



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	Maintenance of fire detectors.	To ensure maintenance of fire detectors in records and server room.	Number of fire detectors maintained	4	4	2	Achieved	None	None	R56 162.00 Vote R500/305051  Spent R00.00	Quarterly reports.
	Policy Confirmation	To ensure that policies comply with legislations and policies	Number of policies developed for approval	14	12	6	Achieved (policies developed and submitted to LLF for processing)	Failure of LLF to sit, affect approval of policies by council	Policies should be taken to Council due to failure of LLF	R0.00	Council agenda  Council agenda Consultative meetings report. Gazetted By-laws
	By-laws confirmation and publishing	To ensure that By-laws are compliance to legislations.	Number of By-laws received for confirmation and published within 90days	1	1	0	Target set for 4 <sup>th</sup> quarter	None	None	R3 270 735.47 Vote 505/260450  Spent R1 398 376.40	Monthly Reports
	Legal matters	To advice and facilitate representation on legal matters	Number of legal advice given and the status of cases	12	12	6	Achieved	None	None		

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**Ephraim Mogale Local Municipality: Mid-Term Performance Report 2015/16**



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
Planning and Eco Development			received and attended to.								
		To assist with the development and maintenance of Service Level Agreement	Number of Service Level Agreement developed and duly signed.	12	12	6	Achieved (15 SLA developed)	None	None	R0.00	Monthly reports Fully signed Service Level Agreement.
	IDP Review	To ensure an Integrated Development Plan is in place.	Number of credible IDP approved by Council by 31 May	1	1	0	Target set for 4 <sup>th</sup> quarter	None	None	R265 000 760/260025 All wards	IDP and Council resolution
	Strategic Planning	To ensure review and development of strategies for the upcoming financial year	Number of strategic planning session held	1	1	1	Not achieved	Delayed due to AG's processes	Strategic planning to take place by the end of January	R159 000.00	IDP document and council resolution
	Review performance management	To ensure proper implementation.	Number of performance management	1	1	1	Not Achieved		Draft PMS framework is in place and Target	R0.00	Review PMS framework and council resolution



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
		monitoring, measurement and review of performance	Performance framework reviewed and submitted to council						to be achieved in the 4 <sup>th</sup> quarter		
	Compliance with statutory requirements	To ensure compliance with statutory requirements	Number of performance reviews for section 54/56 conducted	4	4	2	Achieved	None	None	R100 000.00	Quarterly Lekgotla reports

## 1.6 FINANCIAL VIABILITY

Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
810	Provision of Free Basic Services (FBS)	To Provide free basic Services	Number of beneficiaries provided with free basic electricity	5800	6000	3000	Achieved	None	None	R1 467 175.68 Spent: 516 895 vote 260/260245	Budget control and payment schedule
	revenue enhancement	To implement revenue collection in areas outside marble hall	Percentage improvement in internally generated revenue and collection in areas	10%	20%	4.5%	Not Achieved (4.5%)	-Data Integrity -Service Delivery Disputes	-Data Cleansing -Community Awareness on payment of municipal account	0	Sac 71 Report Billing v/s Collection Report





Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
			outside Marble Hall.								
	Submission of AFS	To ensure submission of AFS 2014/2015 to AGSA by 31 August 2015	1 Set of AFS submitted	AFS 2013/2014 submitted by 31 August 2014.	1 Set submitted by 31 August 2015		Achieved	None	None	None	Acknowledgment of receipt by AGSA
	Improvement of the audit report	To ensure that the 2013/14 audit opinion has improved	Improved audit report/outcome to Qualified audit opinion.	Disclaimer audit opinion- 2013/2014	A qualified audit opinion	A qualified audit opinion	Not Achieved	-Prior year errors recurring issues not adequately addressed. Asset management	-Implementation of the action plan. -Investigate all prior year errors and council to write of where necessary -Restructure asset register	0	Audit Report
	Compilation of GRAP compliant asset register	To ensure completion of a GRAP Compliant fixed asset register	Number of GRAP compliant asset register compiled	1	1	1	Achieved (Target was set for 4th quarter)	Some of the old assets not properly accounted for	Restructure the asset register.	775/260780 R 3 000 000.00 Spent: 1 478 850 (Including AFS Compilation)	Asset register



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	Management of the financial management grant	To ensure expenditure of financial management grant	Percentage on Expenditure on Financial Management Grant	100%	100%	60%	Not Achieved (34%)	No training was undertaken for the quarter due to audit. One intern not appointed	Appointment of one additional intern as per activity plan and under training.	775/260441 R 1 675 000  Spent: R 568 333	FMG Report. National Treasury Income and expenditure report.
	Implementation of SCM processes	To ensure efficient and effective functional procurement /SCM processes.	Number of SCM compliance reports submitted to Council	4	4	2	Achieved	None	None	R0.00	SCM quarterly reports.
	Compilation of annual budget for 2016_17	To ensure compilation of Annual budget in terms of MFMA and Regulations.	Number of Annual Budget developed and submitted for approval by Council	1	1	0	Target set for 4 <sup>th</sup> quarter	None	None	R0.00	Adopted Annual Budget.
	Implementation and Monitoring of 2015_16 annual budget	To manage and control budgeting and financial planning so that the strategic direction of	Number of Section 71 reports submitted to Executive Committee	12	12	6	Achieved	None	None	R0.00	Provincial Mid-Year Assessment Report (Section 71/ 72 as per MFMA)



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
		Council is reflected in the budget and that the budget is adhered to.									Budget Document
<b>1.7 GOOD GOVERNANCE AND PUBLIC PARTICIPATION</b>											
Corporate Services	Publishing of Newsletter	To inform the community about municipal activities	Number of newsletters published	1	4	1	Not Achieved (only one newsletter produced, other on progress)	Only one official to develop content for the newsletter	Appointment of experiential learner to assist	R250 000.00 Vote 450/260021  Spent R24 700.00	Newsletters.
	Mayoral outreach program	To conduct Mayoral outreach programs	Number of Mayoral outreach programs conducted	16	16	8	Achieved	None	None	R384 000.00 Vote no. 505/260725  Spent R53 993.00	Attendance register



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget /Vote no	Evidence
	Ward Committee	To have a well-coordinated communication and good relations with the public.	Number of Ward Committee meetings conducted	192	192	95	Achieved	None	None	R1.92m <b>Spent R1 039 400.00</b>	Signed Minutes and attendance register
			Number of Ward Committee Programs and Support	1	2	1	Achieved	None	None	R980 000.00 <b>Spent R21 313.00</b>	Report of the programmes
	Indigent Register	To review Indigent Register	Number of indigent register reviewed	1	1	0	Targeted for 3Quarter	None	None	R00.00	Indigent register Council Resolution
	Council meeting		Number of council meetings facilitated	4	4	2	Achieved	None	None	R150 000.00 Vote: 505/260710 <b>Spent R49 087.39</b>	Council agenda, Minutes and attendance registers Minutes Attendance Register
	EXCO	To ensure optimum functionality of Council	Number of EXCO meetings held	12	12	4	Not achieved (only 4 meetings held)	One meeting failed to meet quorum	Adhere to annual plan		



Directorat #	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	Sec 79 committees		Number of sec 79 committees held	32	72	36	Not achieved	meetings failed to meet quorum	Adhere to the program		
	Special Programs	To promote special programs in the municipality	Number of Special Programs implemented by the council.	4	4	2	Achieved	None	None	R250 000.00 Vote: 505/260631 Spent R00.00	Signed Minutes & reports
	Youth Development Matter	To promote youth developmental programs in the municipality	Number of Youth Developmental Programs implemented by the council.	1	1	4	Achieved (4 programs implemented, main program was targeted to 4 quarter)	None	None	R100 000.00 Vote: 505/260631 Spent R00.00	Signed Minutes & reports
MM's Office	AGSA findings	To improve on the AGSA Audit findings	No. of AGSA findings to be resolved by 30 Jun 2016	56 out of 126 findings resolved	all	0	Not achieved	Target set for third quarter	none	R0.00	Quarterly Progress Reports on the Action Plan



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
	Internal Audit Annual plan	To ensure compliance to Regulation	Number of IA Annual Plans adopted by March 16	1	1	1	Not achieved	Draft audit plan in place awaiting for committee approval	To be approved in the third quarter	0	Adopted Annual Plan
	Internal Audit Engagements	To provide an independent objective Internal Audit assurance	Number of IA reports submitted to Audit Committee by 30 June 16	4	4	2	Achieved	None	None	0	IA Reports
	Audit Committee	To maximize and enhance oversight function	Number of Audit and Performance Committee reports submitted to council by 30 June 16	2	4	3	Achieved	None	None	None	Reports submitted to council
			Number of quarterly Audit and Performance Committee Resolution	3 out of 18 implemented	All	All	Achieved	None	None	none	Progress Reports



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
			implemented by 30 June 16								
	Performance Assessments	To ensure accountability to council	Number of performance Assessment for Senior Managers to be held by 30 June 16	4	4	1	Achieved	None	None	0	Quarterly Assessment Reports
	Risk Assessment	To assess Risk based performance	Number of risk based performance audit reports submitted to Audit committee by 30 June 16	4	4	2	Achieved	None	None	0	Quarterly Assessment Reports
	Risk Policy Adoption	To ensure a corruption zero-	Number of risk based	0	3		Not Achieved.	Risk Management Governance	Audit Committee to speed up the process of	0	Adopted policies



Directorate	Project	Objective	KPI	Baseline	Annual Target	Mid-term	Progress	Challenges	Remedial	Budget Vote no	Evidence
		tolerant environment	policies adopted by 30 Jun 16		1. Risk management policy 2. Whistle blowing policy 3. Anti-corruption policy	Documents not yet approved.		Documents are not yet reviewed by Audit Committee.	reviewing Risk Management Governance Documents and recommend to council for approval.		
	Capacity Building	To capacitate staff on risk management	Number of Risk Management awareness campaigns held by 30 June 16	0	4	2	Achieved	None	None	0	Attendance Registers

MUNICIPAL MANAGER

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DATE